

## Form NCIS

## National Pension System

## To be used for Contributions

NPS Contribution Instruction Slip (NCIS) - All fields marked with \* are mandatory.

## Subscriber Details:

☐ Subscriber's PRAN\*: \_\_\_\_\_ / New Application ☐

Name of the Subscriber\*: \_\_\_\_\_

Are you a Govt. Employee covered under NPS - ☐ Yes ☐ No (please select, if applicable)  
(See instructions at Sr. No. 1)

Phone No/ Mobile No.: \_\_\_\_\_

## Payment Details\*:

Cheque/DD/Cash	Cheque/DD No.	Bank Name, Branch & City (mandatory in case of cheque/DD)	Amount to be invested in Tier 1	Amount to be invested in Tier 2	Total Amount to be invested

Total Amount to be invested (in words): \_\_\_\_\_

## Instructions:

- Govt. employees who are mandatorily covered under NPS can contribute voluntarily for Tier 1 [under the applicable sections of IT Act, 1961] and for Tier 2 vide this NCIS. Voluntary contributions under Tier-I qualify for deduction under applicable sections of Income Tax Act, 1961 [please refer relevant provisions and rules].
- Please quote your 12 digit PRAN allotted by Central Recordkeeping Agency (CRA) also on the reverse of the cheque/DD. In case of new application, please mention "New Application" on the reverse of the cheque/DD.
- Cheque/DD should be drawn in favor of "POP (Name of the POP) Collection Account - NPS Trust" and crossed A/c payee only. Please ensure sufficient balance is available in the bank account, before submitting the Cheque.
- Copy of PAN should be enclosed in case of cash contribution of Rs. 50,000 and above.
- Each contribution i.e. contribution under Tier I and Tier II will be treated as a separate transaction and will be charged separately. For details of the charge structure, please refer to the PFRDA offer document at [www.pfrda.org.in](http://www.pfrda.org.in)

## Declaration by Subscriber:

I hereby declare that I am the bona fide Subscriber of NPS and the contribution being paid for this transaction for Tier II is from my own Bank Account and through my legitimate source of funds.

Date: \_\_\_\_\_

Place \_\_\_\_\_

Signature &amp; Thumb Impression of Subscriber

## To be filled by POP/POP-SP

Received by: \_\_\_\_\_ POP-SP Registration Number: \_\_\_\_\_

Received at: \_\_\_\_\_ Date: \_\_\_\_\_ Time Stamp: \_\_\_\_\_

Receipt Number \_\_\_\_\_

(To be provided by POP-SP)

## NCIS Acknowledgement to the Subscriber

(To be filled by POP/POP-SP)

POP-SP Registration Number: \_\_\_\_\_ PRAN: 

Name of the Subscriber: _____	Date: __/__/__	Time Stamp: _____
Cheque/DD Number: _____	Cheque/DD date: _____	Drawn on: _____

## Receipt Number

(To be provided by POP-SP)

1. Amount received Tier I: Rs.	2. Amount received Tier II: Rs.
3. POP Registration Charges (one time): Rs.	4. POP Transaction Charges: Rs.
5. Service tax (as applicable): Rs.	
6. Amount invested: Rs.	-
[(1+2)-(3+4+5)]	

Signature &amp; Stamp of POP/POP